

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
DEPARTMENT OF PHYSICAL EDUCATION, RECREATION AND ATHLETICS

KENMORE EAST
HIGH SCHOOL

KENMORE WEST
HIGH SCHOOL



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Application
Recognized Sports Booster Club (SBC)

The Kenmore-Town of Tonawanda Union Free School district (KTUFSD) recognizes the need for community support in conducting the athletic program. Individual sports are encouraged to seek financial assistance from approved Sports Boosters. For a SBC to become approved, the following must be submitted prior to any fundraising activities. The KTUFSD reserves the right to deny approval to any SBC or specific fundraising event.

Sport Booster Club Name: _____

Date of Application: _____

Sport Booster Club is requesting approval for the 20____ - 20____ school year.

Specific sport this SBC will work to supplement: _____

Specific School the SBC will work to supplement: _____

Officers: PLEASE PRINT NEATLY

President: _____ Phone: _____ E-Mail _____

Address: _____ City: _____ Zip: _____

Vice President: _____ Phone: _____ E-Mail _____

Address: _____ City: _____ Zip: _____

Secretary: _____ Phone: _____ E-Mail _____

Address: _____ City: _____ Zip: _____

Treasurer: _____ Phone: _____ E-Mail _____

Address: _____ City: _____ Zip: _____

It is the recognized philosophy of the Sports Booster Club to: _____

Please list some of the major goals this SBC has for the team they support: _____

SUBJECT: BOOSTER CLUBS

Should an interested citizens group wish to initiate a Booster Organization for the supplemental support of any extracurricular activity; the following guidelines will govern their relationship with all school-sponsored activities.

The group will seek approval from the Board of Education to organize by submitting a written request containing the reason(s) for the groups' existence to the Board of Education through the Superintendent of Schools. Also to be included, a philosophy statement as to the purpose of the Booster Club and what some of the major goals are for the group. The mission statement, purpose, or by laws, must also include a statement within it indicating that they will prohibit alcohol at all events when students are present. Request for approval by the Board of Education must be submitted annually.

The group will be governed by a Board of Directors and will have officers consisting of a president, vice president, secretary and treasurer. The treasurer is expected to have experience with basic business accounting practices. School employees (including all interscholastic coaches, volunteer coaches, and their immediate family members) are not allowed to serve on the Board of Directors or as an officer.

All activities sponsored by a booster club must be free from alcohol when students are present. If the Board of Education is notified that alcohol was present at an event sponsored by a booster club in the known presence of students, it will investigate the allegation or designate an individual to investigate the allegation. If it is determined that alcohol was present at an event sponsored by a booster club, the Board of Education reserves the right to revoke the approval given by the Board of Education or organize as a booster club.

The Booster Club will be required to acquire advance approval from the Superintendent of Schools or his/her designee for any specific fundraising activity. The Superintendent of Schools or his/her designee has the authority to withhold approval for any fundraising activity. Strict guidelines will govern how students may be used to fundraise and what types of activities are suitable.

Booster Club meetings must be open and copies of both agendas and minutes must be sent to the Superintendent of Schools or his/her designee.

Fundraising or organizational functions which transpire on school property will be subject to the same scrutiny and conditions as set forth for other non-school community groups (churches, youth groups, community agencies, etc.) including obtaining a building permit and incurring appropriate charges and/or fees for use of the facilities.

The financial records, including records of all monies received and all monies expended, shall be made available, upon request, for inspection by the Board, Superintendent or his/her designee.

Groups wishing to make a contribution of cash, equipment, or commodities must adhere to the District's policy and regulations regarding the acceptance of gifts.

Violations of District policy or regulations may result in the dissolution of the Booster Club.

Booster Clubs may not discriminate on the basis of gender, race, sex, religion, color, creed, age, national origin, ancestry, sexual orientation, gender identity (transgender status), HIV status, veteran status, disability, or any other legally protected status.

Adopted: 7/3/2012

As President of the Sport Booster Club (SBC) described on the reverse of this document, I have read the requirements, policies and regulations as set forth by the Kenmore-Town of Tonawanda Union Free School District pertaining to the organization and approval of booster clubs. We agree to follow said regulations and understand that not doing so could result in the dissolution of our club.

Sport Booster Club President Date

Athletic Director Date

Board of Education President Date